



**Minority Business Enterprise  
Certification Letter**

November 2, 2023

Jaime Melton, Owner  
Grace Cleans LLC  
5221 State Route 656  
Marengo, OH 43334

CERTIFICATION NUMBER: MBE - 202308-7570  
Effective Dates: November 2, 2023 - November 2, 2025

Dear Jaime Melton, Owner:

The Ohio Department of Development (Development) has reviewed your business's application to obtain certification as a Minority Business Enterprise (MBE) in Ohio. Having satisfied the requirements set forth in Section 123:2-14 of the Ohio Administrative Code (OAC) as required, we are pleased to inform you that Grace Cleans LLC is hereby certified by as a MBE.

This certification letter shall serve as the state's official certification.

This letter also acknowledges that Grace Cleans LLC has been categorized under the Goods and Services category for MBE program participation and has demonstrated capability for a period of at least one-year in the following UNSPS code(s):

1. 76111500 - General building and office cleaning and maintenance services
2. 76111600 - Building component cleaning services
3. 76101500 - Disinfection

As a certified MBE, Grace Cleans LLC must inform Development in writing (letter or email) within 30 days of any occurrence of material change(s). A material change is defined as any change in circumstances affecting the business or the at least 51 percent eligible owner(s), including but not limited to current contact information, changes in ownership, business structure, independence, managerial and/or operational control, or any change in the information provided in its application including changes in management responsibility among owner(s) of the certified business. Similar notification must be provided to Development of any changes to the company's name, business address, email address,

telephone numbers, principal products/service, or other basic contact and commercial activity information. For additional information, please refer to OAC 123:2-14-01, 123:2-14-02, and 123:2-07. Failure to notify Development of any material change is cause for revocation of Grace Cleans LLC's MBE certification.

Re-certification may be done up to one month prior to the expiration date of this certification. At that time, Grace Cleans LLC must submit a completed Re-certification Application for Development's review relative to Grace Cleans LLC's eligibility for continued participation in the MBE program.

If you need any assistance or have questions about the MBE program, please contact Development's Minority Business Certification and Compliance Unit at 614-466-5700.

Congratulations on your certification as a MBE and thank you for choosing to do business in Ohio.

Sincerely,

A handwritten signature in blue ink that reads "Monica L. Womack". The signature is written in a cursive, flowing style.

Monica L. Womack  
Chief, Minority Business Development Division